



## **Solicitor**

**£32,119-£34,639 pa plus excellent benefits**

**Sheffield**

**Closing date: 29 January 2017 (at Midnight)**

We're looking for a commercially aware individual with post qualification experience involving claimant litigation work, to join us as a **Solicitor**.

You will be based within our telephone casework team here in Sheffield, using your skills and experience to deliver a professional housing casework service to our clients. You will also work closely with Shelter Legal Services, a thriving and expanding national team based in our network of around 30 advice services throughout England and employing some of the leading housing lawyers in the country.

Benefits include 30 days' annual leave, the possibility of flexible working and significant opportunities for learning and development.

### **Your key responsibilities:**

- Taking on casework, including litigation, to enable those in housing need who are not eligible for legal aid funding to enforce their legal rights
- Managing referrals, triage and risk assessment processes and making assessments for CFA/DBA funded litigation
- Supporting, coaching and training other members of the team and delegating work to ensure it is carried out to the highest standard and in the most efficient way
- Actively promoting the CFA/DBA legal services and keeping informed and up-to-date with changes in legislation, case law and other areas.

### **And what you'll need:**

- Preferably some experience of housing law, plus knowledge of CFAs and DBAs, cost recovery and CPR
- A track record in making CFAs/DBAs financially viable
- A flexible approach and the ability to adapt to the demands of a fast changing environment
- The ability to work to funding requirements and external and internal quality, behaviour and professional standards
- A proactive, results-driven approach, the ability to actively contribute new ideas and the communication skills it takes to work effectively both as a solicitor and a member of a team.

For further information about the role and the benefits of working for Shelter please download the job description.

Shelter is committed to safeguarding and promoting the welfare of clients, in particular children, young people and vulnerable adults, and expects all staff, workers and volunteers to share this commitment.

At Shelter, we welcome and encourage applications from everyone regardless of age, disability, gender, ethnicity, religion and sexual orientation. We are facing diverse problems, so need diverse people to tackle them.

Shelter helps millions of people every year struggling with bad housing or homelessness through our advice, support and legal services. And we campaign to make sure that, one day, no one will have to turn to us for help.

We're here so no one has to fight bad housing or homelessness on their own.

**Shelter does not accept unsolicited CVs from external recruitment agencies nor accept the fees associated with them.**

